Psyc1101: Section 7-9: Introduction to General Psychology

Class Information

Time: T/Th 2:00-3:15pm   *Location:* Social Sciences, Rm 1021   *CRN:* 13186, 13533, or 13534

Instructor Information

Instructor: Professor Jen Willard, PhD

Office Phone: 470-578-6250
Office Location: Social Sciences, Rm 4010
Students Hours: T/Th 3:30-4:15pm & by appointment

Email Address: Please email me through Desire2Learn (D2L) so that class-related emails are in one place. If you need to contact me when D2L is offline, you can email me at jwillar3@kennesaw.edu. I respond to emails within 48 hours during the week and by Monday night for emails sent during the weekend.

Undergraduate Teaching Assistant Information

Undergraduate Teaching Assistant (UTA): UTAs are directly supervised by the instructor. UTAs assist with course-related tasks such as grading, record maintenance, and material preparation. UTAs will also conduct review sessions and assist with questions from students. UTAs are ethically and legally obligated to maintain confidentiality regarding student information and share information only with the instructor and those legally entitled to the information. However, all inquiries about grading should be directed to the instructor and not UTAs. Any concerns relating to UTAs should be brought to the instructor's attention. Students should submit their concerns regarding UTAs to the instructor in writing and with supporting documentation. UTAs can be reached through D2L email and Discussion Board.

Kyle Kohlheyer   Katrina Lyerly   Chase Redd

Quick Links

Shortcuts: Click on the shortcuts below to skip to specific content in the syllabus.

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1. Course Description, Goals, and Objectives

Prerequisites: Successful completion of English Learning Support, if required. Successful completion of Mathematics Learning Support or concurrent registration, if required.

Catalog Description: Introduction to General Psychology is an introduction to the theoretical and scientific study of behavior that emphasizes historical and current theories, methods, and research findings related to the influences of biological, cognitive, and social factors on behavior.
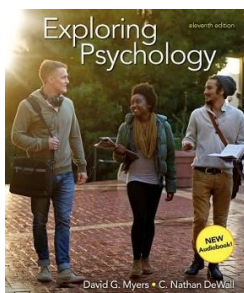
General Education Statement: PSYC 1101 satisfies one of Kennesaw State University's general education program requirements. It addresses the Social Sciences general education learning outcome(s). The learning outcome states: Students analyze how human relationships develop, persist, and/or change. For more information about KSU's General Education program requirements and associated learning outcomes, please visit http://catalog.kennesaw.edu/preview_program.php?catoid=34&poid=3977

Psychology uses the scientific method to study behavior and mental processes. Psychology is a very diverse field – researchers study everything from the function of the brain to the behavior of entire cultural groups. We will focus on identifying and understanding some of the fundamental psychological concepts that have been derived from scientific methodology in a variety of areas. We will link basic and applied research together through lectures, discussions, class activities, readings, assignments, and media presentations to demonstrate how psychological knowledge can be used to improve the quality of human's lives.

There are three basic objectives in this course.
- Develop knowledge about the underlying philosophical questions in psychology, the basic terms and concepts, the research findings and theories of the major areas in psychology, and the various research methods used by psychologists.
- Develop critical thinking skills and knowledge of psychological science that will help you become a more cautious and informed consumer of information. There is a great deal of controversy concerning many of the topics we will discuss and it is important that you learn to navigate arguments in ways that allow you to develop a coherent and well-based opinion of your own.
- Apply your psychological knowledge to improve your life and the lives of those around you.

2. Textbook & Lecture Information

Textbook with LaunchPad Access: Meyers, D. & DeWall, N. (2019). Exploring Psychology (11th edition). New York, NY: Worth Publishers.

ISBN: 978-1-319-25057-7 (loose leaf text with LaunchPad) – Bookstore ($91.75)
ISBN: 978-1-319-12779-4 (online text with LaunchPad) – Bookstore ($73.00)

LaunchPad offers 3 weeks for 21 days of free trial access. See D2L for more information about how to access LaunchPad.

Launchpad basically serves as an online study guide. It offers tools like flashcards, questions, concept checks, and videos that will help you study and understand the material better. Some activities are graded.

Lectures: The purpose of lectures is to highlight and explore *some* of the material in the text. I will not cover all the material during lectures; however, assigned material that is not covered in lecture may be on an exam. You are responsible for knowing the material from all assigned readings and I encourage you to ask questions if something is unclear. It is in your best interest to have the selection(s) read before the lecture. Lectures, discussions, and class activities are more useful and meaningful if you are prepared.

Some lectures may be presented via Powerpoint. Portions of Powerpoints may be available on D2L. These are intended to be overviews – you will need to add material from lecture and the textbook. Feel free to print the materials and use them to facilitate your note-taking. They are NOT intended to replace note-taking. Be aware that I will modify points or skip material after posting.

Recording of lectures is prohibited unless the instructor's permission has been obtained.

3. Desire to Learn (D2L)

D2L is the course management system that KSU utilizes. I will use D2L to post the syllabus, activity instructions, worksheets, informative websites, and grades. Although you can forward D2L emails to your KSU email account, remember you MUST reply to the emails through the D2L system. Although I will try to inform you of announcements in class, it is a good idea to check D2L frequently.
- For more information about D2L, access the Information Technology Services website at: http://its.kennesaw.edu/students/index.html
- For assistance contact the Student Helpdesk Email: studenthelpdesk@kennesaw.edu or call 470-578-3555. Walk in help is available in STS Helpdesk TX 110 on KSU campus.
- If you have technology questions or problems, it is best to contact the KSU-ITS Service Desk as listed above instead of the instructor.

4. Expectations

Alter your expectations about taking a psychology course: Many students think this class will be a breeze, that they can rely on common sense alone to do well, or that we will be talking mainly about our feelings. This is simply not true. Some of the research directly contradicts what common sense tells us. Additionally, knowledge of research methodology and basic human physiology is must for any psychology course. Do not underestimate the amount of material or the complexity of the material. Finally, you may have to learn to think in the gray. Although we know much about human behavior, there is so much more left to learn. For every question answered, there are dozens or hundreds that go unanswered. This is exciting!

Alter your expectations for studying: Research consistently shows that college students greatly underestimate the effort and time it takes to do a quality job of learning new and complex material. It is generally advised that for every 1 hour you are in class, you should spend 2-3 outside of class working with the material. Note, however, if the course is particularly difficult or if your skills are not as great as the typical students' skills, you will likely need to spend even more time to do well in the course.

Alter your expectations about the instructor: Teaching Introductory Psychology is a wonderful, yet challenging experience for me. This is an incredibly broad area and you will find that I am not a human encyclopedia. I may not be able to immediately answer all your questions. At first this terrified me, but over the years I have come to accept it as a fact of life. I have since altered my perspective and now see it as an opportunity for us to learn together.

5. Classroom Environment

Classroom Environment: It is expected that everyone (students and instructors) will be treated with respect and will treat others with respect. Establishing a positive environment is essential and is a team effort. You can contribute to making this a positive environment by doing a few simple things.

- Arrive on time.
- Show that you are attentive (e.g., sitting up, making eye-contact).
- Be respectful and considerate to others in the class.
- Contribute to class discussions, but not monopolize them.
- Ask questions related to the topic at hand.
- Refrain from having conversations with fellow students, except during designated times.
- Set your cell phone to silent (not vibrate) during class.
- Refrain from using cell phones and place them in a non-disruptive place, except during designated times.
- You may use computers to take notes during class. However, I ask that you sit in the back row to avoid distracting other students.
- Wait until class is dismissed before packing your things.
- If utilizing technology (Twitter, GroupMe, SnapChat, etc.), be sure to follow universities policies, including those related to academic integrity, and maintain a respectful tone.

To create and preserve a classroom atmosphere that optimizes teaching and learning, all participants share a responsibility in creating a civil and non-disruptive forum. Students are expected to conduct themselves at all times in a manner that does not disrupt teaching or learning. More information about KSU's Disruption of Campus Life Policy can be found at http://scai.kennesaw.edu/codes.php

Diversity: Consistent with the mission of the university, persons of differing backgrounds and experiences including but not limited to age, disability and health status, ethnicity and race, family structure, geographic region, language, religious/spiritual and secular beliefs, resident status, sex, sexual orientation and gender identity/expression, and socioeconomic status are always welcomed in this class. We aim to foster an environment in which diversity is recognized and embraced and every person is treated with dignity, respect, and justice. It is hoped that your academic experience in this course and at KSU will provide the opportunity to gain knowledge and experiences necessary to thrive in a diverse, global environment.

Other Campus Policies:
- University – Student Rights Statement:
  http://catalog.kennesaw.edu/content.php?catoid=27&navoid=2263
- Ethics Statement: http://scai.kennesaw.edu/codes.php
- Sexual Harassment Statement: http://scai.kennesaw.edu/codes.php
- Sexual Misconduct Policy:
  https://policy.kennesaw.edu/sites/web.kennesaw.edu.policy/files/sexualmisconductpolicy_070120 16.pdf
- Course Accessibility Statement (ADA statement):
  http://catalog.kennesaw.edu/content.php?catoid=27&navoid=2263#ADA

6. Attendance

Attendance: Attendance is strongly encouraged and expected. Come to class prepared and ready to participate. Class time is devoted to helping you understand the course content; students who miss class typically do not do as well as students who attend class. If you miss class, you should contact a classmate to obtain notes and to learn of any changes in course plans. If you have still have questions after speaking with your classmates, please contact a UTA or me.

7. Coursework

1. *Exams:* There are five exams worth 100pts each. Exams will include multiple-choice questions. Exams may cover material from the text, lectures, videos, demonstrations, LaunchPad activities, and class activities. All material in each chapter will not be covered during class; however, this information may still be present on an exam. Only four of the five exams will count towards your final grade. The fifth exam is cumulative and taken during finals week.
   - This means that if you take all five exams, you can drop your lowest exam score.
   - This means that if you are happy with your scores on exams 1 through 4, you can skip the final exam.
   - This means that if you cannot attend class to take an exam for any reason (e.g., sick, overslept, car accident, funeral, surgery, etc.) then you would NOT be issued a make-up exam. You would earn a zero on the missed exam and the three other exams would comprise your exam scores.
     - If you miss more than one exam, you will take the cumulative make-up exam to replace the grade for the first exam you missed. You will only be allowed to makeup an additional missed exam after providing acceptable documentation, such as a court summons, accident report, hospital record, or obituary. You must email me within 48 hours of missing a second exam. The makeup exam will be more difficult than the original exam and may include short-answer and essay questions.

   Exam day information:
   - Bring your KSU photo identification. Your exam will not be graded if you do not have your KSU id with you. NO EXCEPTIONS. Other forms of identification will NOT be accepted.
   - Turn your cell phone to silent and place it in your bag or face down on the floor under your chair. Phones may not be on your body during the exam. If you have your phone in your hand at any time during the exam, you will receive a 0 on the exam.
   - Watches must also be removed and placed in your pocket or under your chair. I will have a clock projected at the front of the class that will display the time.
   - Please provide documentation from disAbled Student services if accommodations are needed.
   - If you arrive late to the exam, you will be permitted to complete the exam in the remaining portion of the allotted time devoted to the exam. If you arrive at the examination after the first person has turned in his/her exam, you will not be permitted to take the exam.
   - Once the exam has been handed out, you may not leave the room and come back again to finish the exam.

   Reviewing Exams:
   - Exams will not be returned to students during class. To review your exams, please stop by during my office hours or make an appointment with me or a UTA.

2. *LaunchPad Activities:*
   - LaunchPad includes a variety of activities intended to reinforce your learning of course material worth a total of 70pts. They include videos, quizzes, flashcards, etc. Each week you'll be given a list of LaunchPad activities to complete for points, along with a list of activities that are recommended but not required. Each activity is worth about 2.5pts and the lowest 2 activities will be dropped.
   - LaunchPad activities will be announced several days in advance, so you will have time to complete them prior to their due date. Due by the dates will be indicated in LaunchPad. No late activities will be accepted.

3. *In-Class and Out-of-Class Activities:*
   - There will be a variety of assignments, both in-class and out-of-class, worth a total of 60pts that are intended encourage attendance, make connections between course content and your own life, and reinforce learning of course material.
   - To receive credit for in-class activities, they must be submitted during the designated collection time (e.g., if you are late to class or miss a class, the activity will NOT be accepted).
   - To receive credit for out-of-class activities, they must be submitted on D2L by the assigned due date. Out-of-class activities will be announced several days in advance, so you will have time to complete them prior to their due date.

4. *Psychology Research Experience/SONA:*
   - The Department of Psychological Science at Kennesaw State University is committed to advancing the scientific study of behavior and mental processes. Students taking PSYC 1101 will get "hands on" experience by participating in research offered through SONA.
   - This experience is worth approximately 5% of the final course grade or 30pts. Students will complete a total of 2 credits of research-related activities through SONA to earn their points. No partial credit will be awarded.
   - On January 15, 2019 students will receive an email from the KSU Psychology Dept. SONA Research Participation System in their KSU student email account providing them with their SONA user name and password. Students have until April 29, 2019 to complete their credit.
   - Information about how to access SONA can be found here.

8. Grading

Grading is based on the percentage of points earned relative to the total number of points possible (560pts are anticipated). Points are subject to change depending on scheduling and the needs of the class.

Exams (4 exams x 100pts each) = 400pts (71%)
LaunchPad Activities (28 activities x 2.5pts each, lowest 2 dropped) = 70pts (13%)
In-Class and Out-of-Class Activities = 60pts (11%)
Psychology Research Experience/SONA = 30pts (5%)

Grades are based on the following:

A	90-100%	504pts and above	Excellent Performance
B	80-89.99%	448-503.5pts	Good Performance
C	70-79.99%	392-447.5pts	Adequate Performance
D	60-69.99%	336-391.5pts	Less than Adequate Performance
F	0-59.99%	335.5pts and below	Performance Unacceptable

9. Course Re-Enrollment Policy

After taking or attempting an undergraduate course for the second time, students will not be allowed to re-enroll in that class without the permission of the department chair or his/her designee. It is the sole discretion of the department chair/designee to decide if and when a student will be allowed to enroll in a class that the student has taken/attempted twice. There is no obligation on the part of the chair to allow a student to enroll in a course after the student's second attempt to take the course. This limitation is in place regardless of previous grades including grades of "W" or "WF." The standing exception to this policy is for courses described in the KSU Undergraduate catalog as being repeatable for credit.
http://catalog.kennesaw.edu/content.php?catoid=24&navoid=2170#repeatpolicy

10. Psychology Research Participation/SONA

1. **What is SONA?**
    *   SONA is the software program used by the KSU Department of Psychological Science. Students login to the online software program to sign up as a participant in a psychology study to earn credits toward the PSYC 1101 Research Experience Requirement.

2. **Where is SONA?**
    *   You can download the mobile app. It is called "SONA Mobile" and it is free.
    *   You will also find a link to SONA in Desire2Learn (D2L) on your course homepage and in the syllabus. You can use this link for easy access or you can type in the address, which is http://kennesaw.sona-systems.com.

3. **Where is my SONA Login and Password?**
    *   On January 15 you will receive an email from KSU Psychology Dept. SONA Research Participation System in your KSU student email account that will provide you with your SONA user name and password. Your User name is the same as your KSU Net ID, but SONA will assign you a password. Check your KSU email for your login information and password. It may go in your spam or junk mail folder, so be sure to check there also. It does not go to your D2L email; only your KSU email address.

4. **What if I can't find my login email after the second week of classes?**
    *   Go to the SONA link http://kennesaw.sona-systems.com and click on the "Lost your password?" link. Type in either your KSU email address or your KSU Net ID and your password will be emailed to you.

5. **How do I earn required credits?**
    *   You login to SONA to view available studies. You can read the descriptions of the studies and sign up for those you wish to participate in. Various studies are available at different times throughout the semester. You need to check for the availability of studies regularly during the semester. It is not something you can do in one day or one week, usually. Do NOT wait until the last few weeks of the semester to try to complete your requirement or you may find that there are not enough studies available at that time to complete the requirement and you will not be able to earn the 5% of your grade that comes from this experience.

6. **When are credits awarded?**
    *   Researchers manually post credits. They do so at least weekly, but often sooner. You can find the information about when to expect your credit to be posted in the study description. If you are not awarded credit for your participation after at least one week has passed then you should email the researcher of the study.

7. **What types of studies can I sign up for to earn credit?**
    - There are two types of studies in SONA. There are online studies and in person or face to face studies. You must note whether the study is an online participation or an appointment for an in person or face to face participation. Based on the description, you will be able to determine what kind of study it is.
    - **Online Studies:** When you sign up for an online study, you are usually participating in a survey unless otherwise specified. You are expected to participate in the online study shortly after signing up. The sign up date listed for online studies is the last day and time that you may participate, but you are encouraged to participate much sooner than that date.
    - **Face to Face/ In-Person Studies:** When you sign up for a face to face or in person study, you are signing up for a specific timeslot at a specific location. You are making an appointment with the researcher just as you would if you were making a dentist appointment. It is your responsibility to remember all contact information (dates, times, researchers, campus, buildings, room numbers, etc.) for your scheduled appointment time for the study. This information is provided to you at your sign up and in a follow-up email. Be sure to mark it in your calendar with contact information so that you do not fail to show up.

8. **How do I cancel my sign-up/appointment if I can no longer attend?**
    - If you cannot keep a research appointment or you no longer wish to participate in a study, cancel your sign-up by logging in to SONA and selecting "My Schedule/Credits" and selecting cancel for the study you do not wish to participate in. Most studies have cancellation cut off times that are usually 24 hours in advance, but check the study information to be certain. If you cannot attend an in-person research appointment, but you must cancel after the cancelation period ends (but before the appointment takes place), you must call or email the researcher of that specific study or the Psychology department to leave a message for the researcher.

9. **What is the last day to complete the research requirement?**
    - The last day to participate in research is April 29, 2019. Sessions fill up quickly, so do not wait!

10. **What is the Alternative to Research Participation Option?**
    - As an alternative to participating in psychology research studies, students may gain research experience by completing a written research assignment. Students must sign up for an appointment for this alternative research credit in SONA and must report to the Psychology Lab (Social Science building, room 4026) at their appointed time to receive instructions for completing the assignment. You may sign up for this option more than once. The last day to complete the Alternative Research Experience is April 22. Typically, these sessions fill up weeks in advance of this date, so do not delay! Although anyone may choose this option, we find that most students prefer to participate in research studies to fulfill this requirement. Students may also contact the Psychology Lab Coordinator at psychresearch@kennesaw.edu.

11. **What if I am a minors (i.e., younger than 18 years of age)?**
    - Generally, there are no research studies available to students who are minors. If you are younger than 18, then you are encouraged to complete the alternative research option early in the semester to fulfill the requirements for this assignment.

12. **What do I do if I have other questions?**
    - If you have any other questions or concerns about using SONA, please email psychresearch@kennesaw.edu.
    - Link to Sona website is http://kennesaw.sona-systems.com
    - Link to detailed information and these FAQ are available at https://chss.kennesaw.edu/psychscience/research/student-research.php

11. KSU Resources

Special Accommodations: KSU's Student Disability Services provides program accessibility and reasonable accommodations for persons defined as disabled under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Student Disability Services provides information on how to register for support services, how to obtain accommodations, potential accommodations, and the Disabled Students Organization (ABLE). Students with disabilities who require accommodations (academic adjustments and/or auxiliary aids or services) for this course should check the website at http://sds.kennesaw.edu/ for how to proceed, call (470) 578-2666, or contact SDS via email sds@kennesaw.edu. Please do not request accommodations directly from the professor or instructor without a letter of accommodation from SDS. Students with disabilities are encouraged to participate in this class. Please meet with me as soon as possible to discuss accommodations necessary for successful completion of this course.

The Psychology Lab: The Psychology Lab is located in Social Sciences 4026. Because you are in a psychology course this semester, you may use the computers to work on class assignments. Check out the following website for more information: http://psychology.hss.kennesaw.edu/resources/psychlab/

Counseling and Psychological Services: Counseling and Psychological Services supports the academic mission of Kennesaw State University by enhancing students' educational, career, personal and interpersonal development. We provide a wide range of service, including psychoeducational workshops aimed at helping students develop skills for managing the stress of college, group counseling focused on helping student better manage emotions and navigate their relationships, individual counseling for a wide range of mental wellness concerns, as well as psychiatric medication evaluation and treatment. Locations are at Kennesaw Hall Suite 2401 and Marietta Student Center Building A Suite 170. Appointments can be made by calling 470-578-6600 for Kennesaw campus and 470-578-7391 for Marietta campus, or by just walking in. More comprehensive information about the CPS center can be viewed at their website: https://counseling.kennesaw.edu/

KSU Athletes: Active members of any KSU Sports team must request that their coach notify this instructor, in writing, of your team commitments and provide a schedule of these events. This is particularly important if you will be missing class throughout the semester due to a sanctioned college related practice, game or tournament. Provide this information to your instructor immediately after add/drop. Contact the Student-Athlete Success Services for information about tutoring at http://www.kennesaw.edu/studentsuccessservices/sass/

Information Technology Services: Information Technology Services (ITS) has workshops available to students. Their website includes instructional training presentations through ComputerTrain and information about Classroom Instructional Workshops: http://uits.kennesaw.edu/ . If you are having trouble with your D2L account please contact UITS at http://uits.kennesaw.edu/ , 470-578-3555 or studenthelpdesk@kennesaw.edu

The Writing Center: The KSU Writing Center helps students in all majors improve their writing. Experienced, friendly writing assistants help with topic development, revision, research, documentation, grammar, and more. For more information or to make an appointment, visit writingcenter.kennesaw.edu or stop by English Building, Room 242 (Kennesaw campus) or Johnson Library, Room 121 (Marietta campus).

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Other Resources:
- ESL Study and Tutorial Center:
  http://uc.kennesaw.edu/academicinitiatives/docs/Guide_to_the_ESL_Center.pdf
- Career Services: http://careers.kennesaw.edu/
- Student Health Services: http://studenthealth.kennesaw.edu/

12. Academic Integrity

KSU Core Values and Honor Code Pledge: Kennesaw State University students accept the pledge below by virtue of their acceptance into the institution and enrollment in courses. The declaration of principles and obligations within this pledge form the core mission statement of the Code of Academic Integrity. All subsequent prohibitions and rules of the Kennesaw State University Code of Academic Integrity concretely apply the precepts of this pledge by delineating behaviors that constitute academic misconduct. Should the investigation and/or resolution of alleged academic misconduct reveal that the actual misconduct which occurred is different than the initial allegations (e.g. alleged plagiarism which turns out to have been cheating), the final charge(s) will be modified accordingly. Ultimately, all possible forms of academic misconduct are simply variations upon the common problem of breaching university academic integrity standards. Assignments submitted toward completion of a course are subject to academic misconduct policies, even if the assignments in question do not receive individual grades (like early drafts of papers) or are not required (such as work submitted for extra credit).

Because academic misconduct directly opposes the central academic mission of Kennesaw State University, all such offenses are considered extremely serious. Accordingly, the minimum penalty for such a breach is a one-semester suspension from the university unless the student persuades the deciding body or hearing officer that the circumstances of his or her behavior substantially mitigate the gravity of the violation. If the incident constitutes the student's first academic misconduct offense and the student takes responsibility for the misconduct, the professor and student may agree to an informal resolution and academic sanction(s) in lieu of a formal hearing (and attendant risk of suspension). However, even in such cases, the professor may still pursue formal adjudication if he or she deems the alleged violation is of such an egregious nature as to warrant seeking suspension.

As a member of the Kennesaw State University community of scholars, I understand that my actions are not only a reflection on myself, but also a reflection on the University and the larger body of scholars of which it is a part. Acting unethically, no matter how minor the offense, will be detrimental to my academic progress and self-image. It will also adversely affect all students, faculty, staff, the reputation of this University, and the value of the degrees it awards. Whether on campus or online, I understand that it is not only my personal responsibility, but also a duty to the entire KSU community that I act in a manner consistent with the highest level of academic integrity. Therefore, I promise that as a member of the Kennesaw State University community, I will not participate in any form of academic misconduct.

Types of Academic Misconduct:

1) *Cheating.* Receiving, attempting to receive, knowingly giving or attempting to give unauthorized assistance in the preparation of any work required to be submitted for credit (including examinations, laboratory reports, essays, themes, term papers, etc.) is considered cheating, as is engaging in any behavior that a professor prohibits as academic misconduct in the syllabus or class discussion. Unless specifically authorized, using and/or having access to electronic devices during an examination, quiz, test or other assessment is automatically considered cheating, regardless of the student's reason for using/accessing the device;

2) *Plagiarism.* Including direct quotations from other sources into work required to be submitted for credit without indicating them as such by quotation marks, block quotes or other appropriate formatting. Incorporating the work of someone (e.g. ideas, theories, data, figures, graphs, programs, electronic based information, illustrations, etc.) into a paper or project without due acknowledgement;

3) *Self-Plagiarism.* Submitting any work for credit which was not authored specifically and originally for the assignment in question without the prior permission of the professor receiving that assignment. Most commonly, this means submitting the same, or substantially the same, paper or other assignment for credit in more than one class;

4) *Misrepresentation and/or Falsification.* Knowingly providing false information in completing University forms or applications (including admissions forms, scholarship applications, time sheets, false or counterfeit transcripts, etc.) or in any work submitted for credit. This includes providing fabricated/altered documents to substantiate an excused absence (such as to meet attendance requirements or have the chance to make up a missed exam). Signing in for another student or having another individual sign in on a student's behalf on an attendance sheet also constitutes a violation of this code section.

5) *Unauthorized Access to University Materials.* Taking, attempting to take, stealing or in any unauthorized manner otherwise procuring, gaining access to, altering or destroying any material pertaining to the conduct of a class (including tests, examinations, grade change forms, grade rolls, roll books, laboratory equipment, University grade records in written or computerized form, etc.).

- "How Not to Plagiarize" Web site: http://www.indiana.edu/~istd/test.html
- KSU Student Code of Conduct: https://web.kennesaw.edu/scai/content/ksu-student-code-conduct

13. Helpful Hints on How to Get the Most Out of this Course

Before Beginning a Chapter, Actively Study the Summary First: You should page through the chapter headings and illustrations to gain a general understanding of major themes and ideas before you start reading. These major ideas serve as a framework to help organize the more detailed information.

Study Chapter Early: Some lectures overlap with information in the book, but even for lecture material that is not redundant with the book, you will learn best by reading/studying the assigned chapters before coming to class. Studying early leaves much more time for resolving difficulties and reviewing the material -- repetition is a fundamental principle of learning.

Read, Study, and Take Notes "Actively": Research shows that many individuals read and write passively, that is, without thinking about the meaning of material. In reading and studying textbook-type material, everyone (professors included) must read actively and as a result somewhat slowly. You must try to understand what you are learning within the framework of what you have already learned. Learning is much more effective if new information is related to old information. Not only must you work on textbook material actively, but you must also stay mentally active during class. Passively writing down what is on the screen or what I say in class without thinking about it -- about how it fits with previous material in earlier classes or earlier in that lecture -- will not help you learn or understand the material.

Outline Each Chapter: By outline, I mean that you should take organized notes on the chapter as you read it the first time, just as though you were taking notes on a lecture. Research shows that taking good notes requires active thinking and is more helpful than underlining or highlighting text material. If you take good notes, you should be able to study primarily from these notes without having to reread text material. In the long run, that will save you time, particularly as you become more and more skilled at taking quality notes. These notes and your lecture notes should be reviewed as many times as feasible in preparation for each exam.

Keep the Big Picture in Mind: Not only must you learn detailed information, but you should also strive to understand the broader themes and context at all times. Keep in mind what you have learned in previous chapters and lectures. Themes work best when understood together rather than in isolation. In fact, individuals who, after a course is completed, have gone back and reread the textbook, report considerably greater understanding of material partly because the context has changed (e.g., they perceive module 2 differently after having studied mods 3 and 4).

If You Have Questions, Ask Them: Questions that extend or broaden what you have learned in the book or heard in lectures are strongly encouraged during classes. Such questions enrich class in general and are strongly encouraged.

If You Have Problems, Seek Solutions Early: For example, if you do poorly on an exam talk to the instructor or the TA at that time (instead of later in the course). In addition, the Student Success Center (http://www.kennesaw.edu/studentsuccess/) exists to help students, whether the source of a problem is personal or academic. If I can help you or point you in the right direction, I certainly will, but you must ask for help first.

Multitasking in class: Research shows that when people do more than one activity at a time they are not engaging in both simultaneously. Instead, people shift their attention from one thing to another and then back. In that shift, we lose focus, and it takes a little time to refocus on the new task. Multitasking is an inefficient use of time. I'm going to do my part to provide interesting class sessions so you won't feel the need to shift focus onto something else, and I ask that you help with this by keeping your cell phone where you won't be tempted to check incoming texts. Thanks!

14. Tentative Course Schedule

Week	Date	Topic	Assigned Readings
Wk1	01/08	Introduction to the Course	
Wk1	01/10	Thinking Critically with Psychological Science	1
Wk2	01/15	Thinking Critically with Psychological Science	1
Wk2	01/17	The Biology of Behavior	2
Wk3	01/22	The Biology of Behavior	2
Wk3	01/24	Sleep and Dreams	3
Wk4	01/29	TBA	
Wk4	01/31	**Exam 1**	
Wk5	02/05	Developing through the Life Span	4
Wk5	02/07	Developing through the Life Span	4
Wk6	02/12	Gender Development	5
Wk6	02/14	Sensation and Perception	3 (80-85) and 6 (189-199)
Wk7	02/19	Sensation and Perception	6 (199-215)
Wk7	02/21	Learning	7
Wk8	02/26	Learning	7
Wk8	02/28	**Exam 2**	
Wk9	03/05	Memory	8
Wk9	03/07	Memory	8
Wk10	03/12	Emotion	10 (367-382)
Wk10	03/14	Personality	13
Wk11	03/19	Personality	13
Wk11	03/21	**Exam 3**	
Wk12	03/26	Social Psychology	12
Wk12	03/28	Social Psychology	12
Wk13	04/02	*Spring Break – No Class*	
Wk13	04/04	*Spring Break – No Class*	
Wk14	04/09	Psychological Disorders	14
Wk14	04/11	NCUR Conference	
Wk15	04/16	Psychological Disorders	14
Wk15	04/18	Psychological Therapies	15
Wk16	04/23	Psychological Therapies	15
Wk16	04/25	**Exam 4**	
Wk17	04/30	**Exam 5 (Cumulative) 1-3pm**	

The course syllabus will be followed as closely as possible. However, the course syllabus, schedule, policies, content, and procedures are subject to change at the discretion of the instructor or in the event of extenuating circumstances. Changes will be announced in class or posted on D2L.

Important Dates:
- Last day to drop/add courses is January 13th at 11:45pm.
- Students receive SONA login email information by January 15th.
- Last day to withdrawal without academic penalty is February 27th.
- Last day to complete the alternative research option is April 22nd.
- Last day to complete research studies is April 29th.
- Final grades are due by May 9th at 5pm.

Other Notes:
- Due dates for LaunchPad activities will be posted in both LaunchPad and D2L.
- Due dates for out-of-class assignments will be posted in D2L.

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